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Flexible Training Solutions

BSB51915 Diploma of Leadership and Management

Overview:

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

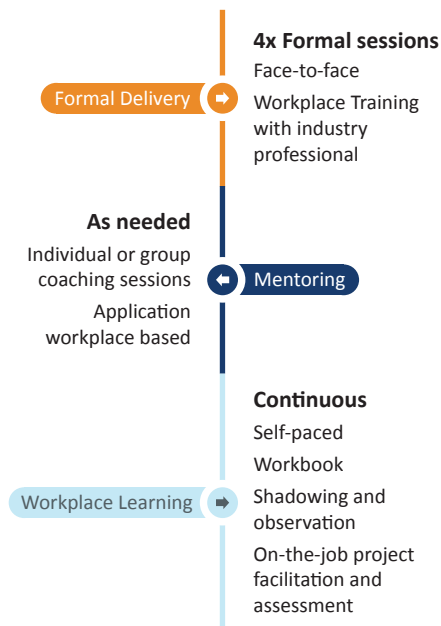**Course delivery & structure:**

Delivery underpins our philosophy that work is the learning and learning is the work. We deliver a combination of formal training sessions and mentoring. We utilise a mix of on-the-job observation and questioning, and workplace based projects throughout our assessment tasks.

Participants are encouraged to challenge their existing knowledge and extend their boundaries whilst they expand their skill base.

To successfully attain the BSB51915 Diploma of Leadership and Management, students are required to complete a total of twelve (12) units of competency, comprising of:

- 4 core units, and;
- 8 elective units, of which:
    - 4 units must be from Group A over page;
    - 4 units may be selected from Group A or Group B;
    - if not listed below, 1 elective unit may be selected from any currently endorsed Training Package or accredited course at Diploma level;
    - if not listed below, up to 2 electives may be from Diploma or above in the Business Services Training Package.

Delivery Mode:

Formal Delivery ➡

4x Formal sessions
Face-to-face
Workplace Training with industry professional

As needed
Individual or group coaching sessions
Application workplace based

⬅ **Mentoring**

Continuous
Self-paced
Workbook
Shadowing and observation
On-the-job project facilitation and assessment

Workplace Learning ➡

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Duration:
This program is typically delivered over 12-24 months.

Projects:
We believe to get the most out of a program, training should be applicable to a trainees job role. Projects directly impact and relate to your business.

Workplace mentors:
a workplace mentor will be assigned from within your business. This ensures that knowledge and skills are reinforced throughout the program.

This nationally recognised qualification is delivered by Flexible Training Solutions RTO ID 6333. It provides skills and knowledge to the industry standard. We actively tailor training for people from diverse backgrounds, including those with disabilities, and encourage all to apply.

For more information or to get started visit
www.flexibletrainingsolutions.com.au

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Core Units

BSBLDR501	Develop and use emotional intelligence
BSBMGT517	Manage operational plan
BSBLDR502	Lead and manage effective workplace relationships
BSBWOR502	Lead and manage team effectiveness

Elective Units

Group A

BSBCUS501	Manage quality customer service
BSBFIM501	Manage budgets and financial plans
BSBHRM405	Support the recruitment, selection and induction staff
BSBINN502	Build and sustain an innovative work environment
BSBIPR501	Manage intellectual property to protect and grow business
BSBLDR503	Communicate with influence
BSBLDR504	Implement diversity in the workplace
BSBMGT502	Manage people performance
BSBMGT516	Facilitate continuous improvement
BSBMGT518	Develop organisation policy
BSBMGT519	Incorporate digital solutions into plans and practices
BSBMGT520	Plan and manage the flexible workforce
BSBPMG522	Undertake project work
BSBRSK501	Manage risk
BSBWHS501	Ensure a safe workplace
BSBWOR501	Manage personal work priorities and professional development

Group B

BSBADM502	Manage meetings
BSBCOM503	Develop processes for the management of breaches in compliance requirements
BSBFRA502	Manage a franchise operation
BSBHRM511	Manage expatriate staff
BSBHRM512	Develop and manage performance-management processes
BSBHRM513	Manage workforce planning
BSBINM501	Manage an information or knowledge management system
BSBINN501	Establish systems that support innovation
BSBLED501	Develop a workplace learning environment
BSBMGT521	Plan, implement and review a quality assurance program
BSBMKG507	Interpret market trends and developments
BSBMKG512	Forecast international market and business needs
BSBREL502	Build international business networks
BSBSLS501	Develop a sales plan
BSBSLS502	Lead and manage a sales team
BSBSUS501	Develop workplace policy and procedures for sustainability
BSBWRK510	Manage employee relations