

Diploma of Leadership & Management

Overview

The Diploma of Leadership & Management is aimed at management staff reaching the next level in the career, such as supervisors becoming managers, or leaders with experience looking to have their learning formally recognised and fill in skill gaps.

FTS has found that it works particularly well for staff that have been recognised for their performance and promoted internally into a leadership role, but would benefit from further development in their leadership and “soft” skills.

Leadership competencies covered in the course are applicable to a wide range of industries, and covers skills such as problem solving, communication, evaluation and analyse, and of course, general leadership skills.

Delivery and Structure

Delivery underpins our philosophy that work is the learning and learning is the work. We deliver a combination of formal training sessions and mentoring. We utilise a mix of on-the-job observation and questioning, and workplace-based projects throughout our assessment tasks.

Participants are encouraged to challenge their existing knowledge and extend their boundaries whilst they expand their skill base.

To successfully attain the BSB50420 Diploma of Leadership & Management, learners are required to complete a total of twelve (12) units of competency, comprising of:

Diploma of Leadership & Management

- 6 core units
- 6 Electives, comprising:
 - 4 - 6 units from those listed
 - up to 2 Imported units from Certificate IV Level or above

BSB50420 Diploma of Leadership & Management



Duration:

This course is typically delivered over 9-24 months



Delivery Mode

Formal Delivery →

Mentoring →

Workplace Learning →

Projects:

We believe that to get the most out of a training program, training should be applicable to the trainee’s job role. Projects directly impact and relate to your business



Workplace mentors:

A workplace mentor will be assigned from within your business. This ensures that knowledge and skills are reinforced throughout the program.



Formal Sessions

Workplace-based
- face to face
- online
- correspondence
- blended

As needed

Individual or group coaching sessions

Application workplace based

Continuous

Self paced
Workbook or online
Shadowing and observation
On-the-job project facilitation and assessment

This nationally recognised qualification is delivered by Flexible Training Solutions RTOID 6333. It provides skills and knowledge to the industry standard. We actively tailor training for people from diverse backgrounds, including those with disabilities, and encourage all to apply.

Diploma of Leadership & Management

The Diploma of Leadership & Management is more targeted than the Diploma of Business. The below list covers the generally available units for the qualification, though there are further possibilities available using the maximum of two Import units.

If there is something you're wanting to include in the course that isn't listed, please reach out via the contact details below or using the form on our website and we'll see how we can make that work. Please note that not all of our trainers can deliver all units and for some units choice of delivery method may be limited to online/correspondence as a result.

Core Units (complete all)

BSBCMM511	Communicate with influence
BSBCRT511	Develop critical thinking in others
BSBLDR523	Lead and manage effective workplace relationships
BSBOPS502	Manage business operational plans
BSBPEF502	Develop and use emotional intelligence
BSBTWK502	Manage team effectiveness

Electives (choose min. 4)

BSBCMM412	Lead difficult conversations
BSBFIN501	Manage budgets and financial plans
BSBLDR522	Manage people performance
BSBOPS501	Manage business resources
BSBOPS504	Manage business risk
BSBOPS505	Manage organisational customer service
BSBPEF501	Manage personal and professional development
BSBSTR501	Establish innovative work environments
BSBSTR502	Facilitate continuous improvement
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBTWK503	Manage meetings
BSBWHS521	Ensure a safe workplace for a work area
BSBXC501	Lead communication in the workplace

Common Import Units (max. 2)

BSBPMG430	Make presentations
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For more information contact us directly, or visit us online

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NATIONALLY RECOGNISED
TRAINING

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