



# Certificate III in Driving Operations

## Overview

This qualification reflects the role of individuals engaged in or the road transport industry as drivers of delivery vehicles, and is suitable for drivers of van/ute size vehicles up to B-doubles and Road Trains where the appropriate licences are held.

Individuals at this level generally work mainly on their own with support and supervision by a fleet controller or other manager, largely by radio.

There is a focus on understanding safety, Chain of Responsibility, vehicle checks and fatigue management, plus a variety of elective choices.

## Delivery and Structure

Delivery underpins our philosophy that work is the learning and learning is the work. We deliver a combination of formal training sessions and mentoring. We utilise a mix of on-the-job observation and questioning, and workplace-based projects throughout our assessment tasks.

Participants are encouraged to challenge their existing knowledge and extend their boundaries whilst they expand their skill base.

To successfully attain the TLI31222 Certificate III in Driving Operations, students are required to complete a total of fifteen (15) units of competency, comprising of either:

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- 5 core units
- 1 driver awareness unit
- 9 general elective units
  - max. 3 may be imported from another qualification

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\*Driving Operations courses may contain up to 3 imported electives from another nationally-recognised course where it is relevant to job role and that FTS is able to deliver on.

**Duration:**  
This course is typically delivered over 9-24 months 

**Projects:**  
We believe that to get the most out of a training program, training should be applicable to the trainee's job role. Projects directly impact and relate to your business 

**Workplace mentors:**  
A workplace mentor will be assigned from within your business. This ensures that knowledge and skills are reinforced throughout the program. 

## Delivery Mode

Formal Delivery 

Mentoring 

Workplace Learning 

### Formal Sessions

- Workplace-based
- face to face
- online
- correspondence
- blended

### As needed

- Individual or group coaching sessions
- Application workplace based

### Continuous

- Self paced
- Workbook or online
- Shadowing and observation
- On-the-job project facilitation and assessment

This nationally recognised qualification is delivered by Flexible Training Solutions RTOID 6333. It provides skills and knowledge to the industry standard. We actively tailor training for people from diverse backgrounds, including those with disabilities, and encourage all to apply.

For more information or to get started visit [www.flexibletrainingsolutions.com.au](http://www.flexibletrainingsolutions.com.au)

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The below list covers the generally available units for the qualification, though there are further possibilities available using Import units.

If there is something you're wanting to include in the course that isn't listed, please reach out via the contact details below or using the form on our website and we'll see how we can make that work. Please note that not all of our trainers can deliver all units and for some units choice of delivery method may be limited as a result.

## Core Units (complete all)

TLIB0002	Carry out vehicle inspection
TLIC1051	Operate commercial vehicle
TLID0020	Shift materials safely using manual handling methods
TLIF0025	Follow work health and safety procedures
TLIF2010	Apply fatigue management strategies

## Driver Awareness Unit (required)

TLIC0033	Apply low risk heavy vehicle driving behaviours
TLIC0031	Apply low risk car driving behaviours

## General elective units

TLIA0004	Complete receipt and despatch documentation
TLIA0029	Monitor temperature controlled stock
TLIB2001	Check and assess operational capabilities of equipment
TLID0006	Move materials mechanically using automated equipment
TLID0015	Load and unload goods/cargo
TLID0016	Operate a forklift
TLIE0002	Process workplace documentation
TLIE0003	Consolidate manifest documentation
TLIE0008	Calculate mass, area and quantify dimensions
TLIE0009	Carry out basic workplace calculations

## General elective units (cont.)

TLIE1003	Participate in basic workplace communication
TLIE2007	Use communications systems
TLIE3004	Prepare workplace documents
TLIF0005*	Apply a fatigue risk management system*
TLIF0009	Ensure the safety of transport activities (Chain of Responsibility)
TLIF0022	Conduct housekeeping activities
TLIF2006	Apply accident-emergency procedures
TLIF3091	Apply awareness of dangerous goods and hazardous materials requirements
TLIG0003	Work effectively with others in a team
TLIG2007	Work in a socially diverse environment
TLIH0005	Interpret road maps and navigate pre-determined routes
TLII0005	Apply customer service skills
TLIJ0003	Apply quality systems
TLIJ2001	Apply quality procedures
TLIK2010	Use infotechnology devices in the workplace
TLIL0004	Apply conflict and grievance resolution strategies
TLIL0007	Complete workplace induction procedures
TLIL2008	Complete routine administrative tasks
TLIL4009	Manage personal work priorities and professional development
TLIO0002	Apply and monitor workplace security procedures
TLIO0003	Follow security procedures when working with goods and cargo
TLIU2012	Participate in environmentally sustainable work practices

\*Requires a specific Assessment type to be used, and may not be delivered in the same way as other units in the course



Published enrolment fees are available to view on our website at:

<https://flexibletrainingsolutions.com.au/funding/wa-jobs-and-skills-wa/>

For more information contact us directly, or visit us online

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TRAINING

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